

Title of Report:	Use of Local Resources	Item 4
Report to be considered by:	Greener Select Committee	
Date of Meeting:	19 January 2010	

Purpose of Report: To outline the review of the use of local resources and to investigate the work of the Local Strategic Partnership.

Recommended Action: That Members undertake a review into the review of the use of local resources starting with the use of local food.

Greener Select Committee Chairman Details	
Name & Telephone No.:	Councillor Emma Webster, (0118)9411676
E-mail Address:	ewebster@westberks.gov.uk

Contact Officer Details	
Name:	David Cook
Job Title:	Principal Policy Officer
Tel. No.:	01635 519475
E-mail Address:	dcook@westberks.gov.uk

Executive Report

1. Introduction

- 1.1 At the meeting of the Greener Select Committee on 8 December 2009 it was resolved that the Committee would start its review of the use of local resources at the next meeting and that they would initially be concentrating on the use of local food.
- 1.2 The Overview and Scrutiny Management Commission agreed the terms of reference for this review at its meeting on 1st December 2009. These terms of reference and a review methodology are attached as appendix A.
- 1.3 It was proposed that the review would examine the work being done by the Local Strategic Partnership (LSP) in promoting the use of local food.

2. Terms of Reference

- 2.1 The Greener Select Committee will conduct a review into the LSP's objectives into the use of local resources initially looking at the use of local food:
 - Identify the work being undertaken by the LSP;
 - Identify the LSP performance measures and assess meeting these targets;
 - Understand the barriers to meeting the LSP targets;
 - To look at ways of overcoming barriers to performance; and
 - Report to the Portfolio Holder and the West Berkshire Partnership with recommendations how West Berkshire Council can encourage the use of local resources.

3. Operation and delivery

- 3.1 The review will be on the agenda for the Greener Select Committee on 19 January 2010 and at subsequent meetings of the Select Committee as required.

4. Recommendation

- 4.1 That the Greener Select Committee receives evidence from Kelvin Hughes, Chief Executive Community Furniture Project, on the work being undertaken by the Local Strategic Partnership and identify further evidence required.

Appendices

Appendix A – Scoping document

Consultees

Local Stakeholders: N/A

Officers Consulted: David Lowe, Policy and Scrutiny Manager and Sam Shepherd, LSP Manager.

Review Topic:

Use of Local Resource - Food

Timescale**Start: Jan 2010****Finish:****Review Rationale:**

To review the work being done by the LSP in promoting the use of local food.

Terms of Reference:

The Greener Select Committee will conduct a review into the LSP's objectives into the use of local resources initially looking at the use of local food:

- 1. Identify the work being undertaken by the LSP;**
- 2. Identify the LSP performance measures and asses meeting these targets;**
- 3. Understand the barriers to meeting the LSP targets;**
- 4. To look at ways of overcoming barriers to performance; and**
- 5. Report to the Portfolio Holder and the West Berkshire Partnership with recommendations how West Berkshire Council can encourage the use of local resources.**

Review Membership:

Greener Select Committee

Chairman: Emma Webster**Vice-Chairman: Tony Vickers****Scrutiny Officer: David Cook****Information Required:**Budget

Is there an allocated budget or funding streams?

Partnership

What work is being undertaken and is there any baseline information to measure performance?

Barriers

Are there any barriers in encouraging the use of local food?

Performance

Are there any target in place from the LSP?

Witnesses:

Kelvin Hughes – LSP

Pending the outcome of the first meeting the select committee may also seek further evidence for example from farmers market and Elm Tree Farm (organic research centre).

Desired Outcome:

That the LSP is achieving its objectives in promoting the use of local resources (food).

Title of Report:	Review of Public Transport	Item 5
Report to be considered by:	Greener Select Committee	
Date of Meeting:	19 January 2010	

Purpose of Report: To outline the joint review by members of the Greener Select Committee and the Stronger Communities Select Committee of public transport in West Berkshire and to question officers.

Recommended Action: That Members undertake a review of Public Transport.

Greener Select Committee Chairman Details	
Name & Telephone No.:	Councillor Emma Webster, (0118)9411676
E-mail Address:	ewebster@westberks.gov.uk
Contact Officer Details	
Name:	David Cook
Job Title:	Principal Policy Officer
Tel. No.:	01635 519475
E-mail Address:	dcook@westberks.gov.uk

Executive Report

1. Introduction

- 1.1 Members of the Overview and Scrutiny Management Commission considered a request on the 16th June 2009 from Councillor David Holtby for a review into accessibility of public transport within the district. The request was prompted by the adoption of the national Bus Pass Scheme by West Berkshire Council and the authority's wish for residents to make the best possible use of them.
- 1.2 The Overview and Scrutiny Management Commission agreed that the issues of access to public transport should be examined by the Stronger Communities Select Committee (whilst the Greener Select Committee considers mixed mode transport and Local Transport Plan 3).
- 1.3 Subsequently at the meeting of the Overview and Scrutiny Management Commission on 1st December 2009 it was decided that a joint review should be undertaken by the Greener Select Committee and the Stronger Communities Select Committee. A Task Group has been established to undertake this review.
- 1.4 This report proposes Terms of Reference and a review methodology for examination of the topic.

2. Terms of Reference

- 2.1 The Select Committee propose to conduct a review into the use, accessibility, availability and affordability of public transport in West Berkshire and will consider, in particular:
 - Whether the demand for public transport is being met.
 - The obstacles to the use of public transport usage.
 - Consider what is being done and can be done further to improve the use of public transport.
 - Report to the Executive with recommendations for changes in the current arrangements.

3. Operation and delivery

- 3.1 The review will be on the agenda for the Greener Select Committee on 19 January 2010 and following this meeting the Task Group will continue to scrutinise the subject matter. A number of witnesses will be called to give evidence, the detailed scope and methodology for which is detailed at Appendix A.

4. Recommendation

- 4.1 That the Greener Select Committee and Members of the Stronger Communities Select Committee, receive evidence from WBC Planning and Transport Policy Manager and WBC Transport Services Manager. Members to question officers and identify further evidence required for the task group to investigate.

Appendices

Appendix A – Scoping document

Consultees

Local Stakeholders: N/A

Officers Consulted: Mike Trevallion, Transport Services Manager.

Appendix A

Review Topic: Public transport in West Berkshire

Timescale
Start: Jan 10
Finish: tbc

Review Rationale:

To understand the scope of public transport in West Berkshire to promote social inclusion and community cohesion, improve health care, education and skills and the development of sustainable communities more widely.

Terms of Reference:

Conduct a review into the use, accessibility, availability and affordability of public transport in West Berkshire and will consider, in particular:

- Whether the demand for public transport is being met
- The obstacles to the use of public transport usage
- Consider what is being done and can be done further to improve the use of public transport
- Report to the Executive with recommendations for changes in the current arrangements

Review Membership:

Peter Argyle
 Jeff Beck
 Paul Bryant
 David Holtby
 Mollie Lock
 Alan Macro

Chairman:

Vice-Chairman:

Scrutiny Officer: David Cook

Information Required:

- background information
 - understanding what data exists (demand)
 - the [local transport strategy](#)
 - the benefits of public transport usage
 - Local Transport Plan Three
- The current position
 - the existing routes (including stops) taken by buses and trains
 - the numbers of people using them
 - the existing accessibility standards at train stations
 - cost of local public transport routes, including where Bus Passes can be used
 - gaps in provision
- the barriers to use and take up
 - service factors (e.g. timing, cost, routes)
 - physical factors (e.g. ramps, lifts, stops)
- actions to be taken to improve take up
- the impact and progress of the action

Witnesses:

- Portfolio Holder
- Transport Services Manager (Mike Trevallion)
- Planning and Transport Policy Manager (Bryan Lyttle)
- Jason Teal
- Network Rail
- Southwest Trains
- Bus/coach companies
- Taxi companies
- User groups
- Voluntary transport services
- West Berkshire Disability Alliance
- Neighbouring authorities

Greener Select Committee Forward Plan



GREENER SELECT COMMITTEE WORK PROGRAMME

Reference (a)	Subject/purpose (b)	Methodology (c)	Expected outcome (d)	Review Body (e)	Dates (f)	Lead Officer(s)/ Service Area (g)	Portfolio Holder(s) (h)	Comments (h)
OSMC/09/20	Implementation of the refuse and recycling contract Assessment of the operation of the Council's refuse and recycling contract after 1 year of operation.	Information supplied by, and questioning of, lead officers, and external partners.	Monitoring item	GSC	Start: 30/03/2010 End: Ongoing	Andy Deacon - 2312 Countryside & Environment	Councillor Hilary Cole	This is a high-profile subject which generates a significant degree of local interest. The Greener Select Committee will be inviting the Waste Management Task Group to attend the December meeting to discuss monitoring of the PFI contract..
OSMC/09/21	Rights of Way Improvement Plan To review the WB ROWIP and make recommendations on delivery.	In meeting review with information supplied by, and questioning of, lead officers.	Make recommendations to improve delivery.	GSC	Start: 01/08/2010 End: TBC	Paul Hendry - 2858 Countryside & Environment	Councillor Hilary Cole	A review will be undertaken after the Local Access Forum has made its recommendations in June 2010.
OSMC/09/22	Flooding Review of progress following the 2007 review.	In meeting review with information supplied by, and questioning of, lead officers.	Monitoring item	GSC	Start: 30/03/2010 End: TBC	Carolyn Murison - 2105 Countryside & Environment	Councillor Hilary Cole	This is a high-profile subject which generates a significant degree of local interest. The Greener Select Committee will investigate the implications of the Water Management Plan if adopted.
OSMC/09/23	Bulky waste To consider the changed policy for the disposal of bulky waste.	In meeting review with information supplied by, and questioning of, lead officers.	To understand the effects of the changed policy.	GSC	Start: 30/03/2010 End: Ongoing	Andy Deacon - 2312 Countryside & Environment	Councillor Hilary Cole	To be considered as part of the PFI contract. – OSMC/09/20
OSMC/09/24	Local Transport	Information supplied by, and questioning of, lead officers, and external partners.	To be identified.	GSC	Start: 19/01/2010 End:	Bryan Lyttle - 2638 Planning & Trading Standards	Councillor Alan Law	A joint review with the SCSC to review public transport.
OSMC/09/25	Renewable/sustainable energy For the Select Committee to discuss.	In meeting review with information supplied by, and questioning of, lead officers.	To be identified.	GSC	Start: 2010/11 End: TBC	Countryside & Environment	Councillor Hilary Cole	The Greener Select Committee will review the finding of the LDF when available.
OSMC/09/26	Use of local resources For the Select Committee to discuss.	In meeting review with information supplied by, and questioning of, lead officers.	To be identified.	GSC	Start: 19/01/2010 End: TBC	Countryside & Environment	Councillor Hilary Cole	The review will start by looking at use of local food.

GREENER SELECT COMMITTEE WORK PROGRAMME

Reference (a)	Subject/purpose (b)	Methodology (c)	Expected outcome (d)	Review Body (e)	Dates (f)	Lead Officer(s)/ Service Area (g)	Portfolio Holder(s) (h)	Comments (h)
OSMC/09/27	Equality and amenity of the local environment For the Select Committee to discuss.	In meeting review with information supplied by, and questioning of, lead officers.	To be identified.	GSC	Start: 01/08/2010 End: TBC	Countryside & Environment	Councillor Hilary Cole	Review will be undertaken as part of the review of the Right of Way Improvement Plan.
OSMC/09/68	Improved access to public transport Review accessibility of public transport	Information supplied by, and questioning of, lead officers, and external partners.	To be identified.	SCSC	Start: End:	Mark Edwards - 2208 Highways & Transport	Councillor David Betts	To review accessibility of public transport. GSC to contribute to the work on Local Transport Plan 3.